



Tijuana Ministry Immersion Trip

Brothers and Sisters in Community Service (BASICS)

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YOUTH CONTRACT Guidelines, Regulations and Discipline Policy

Overview

- The leadership has very positive expectations of youth participants, and most of the time they rise to the occasion. But we do know that sometimes people make poor decisions; it then becomes our responsibility as leadership to enforce accountability for such decisions. In the case of continued or serious infractions, we recognize the parents as the primary disciplinarian and will thus include them at this level.
- Guidelines and regulations ensure the safety and well-being of all Tijuana Ministry Trip participants
- Please remember you are representing the Tijuana Ministry and the Diocese of San Jose. We ask you to take this responsibility seriously. Your actions reflect on the entire group.
- Every youth is responsible for knowing, understanding and following all the rules and policies as given.
- All Rules Will Be Strictly Enforced** at all times, by either the Youth Chaperones or other members of the mission trip leadership team.
- Infractions will result in disciplinary action and may result in parent financial liability (e.g. for property damage/ theft) or removal from the mission trip, in which case parents are responsible for arranging and paying for immediate transportation home.

Participant Initials: _____

Guidelines and Regulations

- I will behave, communicate, and cooperate at all times in an appropriate, mature and Christ-like manner with peers and adults
- I will treat everyone with respect and dignity
- I will respect the personal boundaries and property of others
- I will support and promote a safe and fun environment through positive participation and inclusion
- I will not bring or use any dangerous, illegal or inappropriate contraband, including: weapons, tobacco, cigarettes, drugs, alcohol, valuable electronics, valuable jewelry, condoms
- I will dress appropriately:
 - Shirts and shoes are required in all areas, at all times
 - No tank tops, baggy pants, visible underwear, inappropriate slogans
 - No clothing that is imprinted with inappropriate or derogatory pictures or phrases
 - Worksite clothing: jeans/ long pants, sturdy shoes, hats, work gloves, optional long-sleeve & hardhats
 - Compound and programs: may include modest and appropriate-length shorts and dresses
- I will socialize in public areas only. No hiding behind buildings, top of the roofs, out of view of adults
- I will not "wander" off from compound or work/program sites
- I will keep noise levels to a minimum, especially in sleeping and living areas
- I will deposit trash in trash bins at compound and work sites
- I will pick up after myself and keep my sleeping area clean and free from clutter

- I will be inclusive and respectful of other youth on the trip
- I will participate in all trip activities, as directed, including excursions and evening events
- I will respect the rights of others to privacy, peace and quiet
- I will not enter the sleeping areas of the opposite sex. No cohabitation or sexual misconduct
- I will not use foul, derogatory, demeaning or disrespectful language
- I will respect all adult chaperones, respond to directions and follow all policies
- I will use electronic devices only for car travel time to/from Mexico and quietly at bed time
- I will not bring electronic devices to work/program sites
- I will not use power tools at work sites, except if permitted and supervised directly by authorized adults
- I will do a quick check-in with one of the Youth Chaperones twice each day
- I will be inside the compound / sleeping area by the 10:00pm curfew

Participant Initials: _____

Youth Discipline Policy

- You will receive a warning for the first offense and a call home for the second for:*
 - o Failure to adhere to any of the above Youth Guidelines and Regulations
 - o Inappropriate behavior of any kind (misconduct, inappropriate touch, foul language, disrespect)
- You will receive an immediate call home for the following actions:*
 - o Breaking curfew (being outside the compound after 10:00pm)
 - o Leaving camp or work site at any time without authorization
 - o Continued failure to adhere to guidelines after first warning
- You will be removed immediately from the trip for the following actions:*
 - o Harassment or Fighting of any kind
 - o Cohabitation, sexual misconduct
 - o Vandalism* (destruction of property, arson*)
 - o Possession of weapons* (firearms, knives, etc.)
 - o Possession or usage of any illegal substance* (tobacco, drugs, alcohol)
 - o Continued failure to adhere to guidelines following a call home

Item marked with asterisk (*) can also result in legal action. Removal from trip will require parent to arrange urgent transportation home. Young adults will be asked to leave under their own responsibility.

I have read and agree to abide by all the above Youth Guidelines & Regulations and the Youth Discipline Policy. I understand that disciplinary action will result, including possible immediate removal from the trip, if I fail to comply with these policies.

Participant Name: _____

Participant Signature: _____ Date: _____

Guardian Signature: _____ Date: _____